



Erasmus+

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

This project is funded by the European Union.

Erasmus+ KA107 project [2022-2023]: coordinated by University of León, Spain

Guidelines for application

Introduction:

Erasmus+ International Credit Mobility KA107 is a project approved in the framework of Erasmus+ program, aiming at fostering cooperation in the field of Higher Education between European and associated countries' institutions through a mobility scheme addressing student and staff exchanges. The current call for applications refers only to the scholarships included in the Inter-Institutional Agreement signed between the University of León [Spain] and Sohag University, Egypt.

Under this current call of mobility, staff can spend a teaching and/or training period abroad for up to one week. The official language in the host institution is the Spanish language; however, some programs are available in English.

Target of the call and the duration: The current call for 2020-2023 targets:

- Academic staff - Administrative staff. Regular mobilities duration up to 7 days

Number of available scholarships:

A) Academic and administrative staff: Five mobilities

- **Staff Mobility for Training (STT):** Job Shadowing and participation in workshops and seminars. English language is required.

- **Staff Mobility for Teaching (STA):** for each week eight hours of teaching in Spanish. Therefore, knowledge of Spanish language is required.



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General admission requirements: In order to apply for a grant within the framework of Erasmus + KA107- ICM project, candidates must comply with the following general requirements:

- They must be official members of Sohag University.
- Proficiency of English language is mandatory for all type of motilities and proof for that should be provided by the candidate.

Types of mobility: Level of the candidates:

- Academic and administration staff

Amount of the grant:

A) Academic and administrative staff: the amount of individual support covering by Erasmus + KA107- ICM depends on the number of days spent in the host institute (maximum duration is 7 days including two days for travel).

Important Note: Visa preparations costs and insurance **ARE NOT** paid by the program. The host university will ask the selected candidates for certain insurance valid during the stay and with whom the host institute has an agreement [<https://oncampus.es/seguros/oncampus-estudia/>].

Application procedures: Candidates must apply during the application timeline with attaching the required supporting documents [checklist in the application cover page].

The application should be carried out by sending the required documents by email (sohagerasmuspluska107@gmail.com), AS WELL AS hard copies should be delivered to Dr Safaa Gamal, Department of Zoonoses (Cell Phone:+201153309707), faculty of Veterinary Medicine, Sohag University [Al-kawamel Campus].



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The selection committee may request originals of the attached supporting documents to preselected candidates for examination. All the documents should be provided in **English or Spanish**. Official Translated certificates and transcripts can be accepted supported with their original copies in Arabic language.

Required documents: Candidates must attach to their application the following supporting documents to their application:

• **ACADEMIC/ADMINISTRATIVE STAFF**:

- Passport copy or national ID [Preferably Passport]
- Brief statement for research interest, administrative and academic profile.
- Curriculum Vitae (Europass) including the scientific output and research stays
- Proof of staff employment
- Motivation Letter (maximum 2 pages)
- Language certificates [English and Spanish]. Knowledge and proof of Proficiency in Spanish language is required for one of the academic staff which enable the candidate to give classes in the language of the host institute [at least B2 from Escuela oficial de idioma [EOI] or DELE certificate: Diploma de Español como lengua extranjera from Instituto Cervantes or Escuela Oficial de Idiomas [EOI].

Selection process

♣ Step 1: Pre-selection by home universities: The partner university [Sohag] will set up a pre-selection committee in charge of examining and grading all candidates. The call has published the evaluation criteria (below). As a result, a list of pre-selected candidates will be drawn up according to the pre-selection criteria.



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♣ Phase 2: Final selection by the University of León, as a host university will confirm and contact, if this is the case, the candidates preselected by home universities.

♣ Phase 3: Notification of selection: All selected candidates will be notified regarding the award decision by email. In response to this decision, the selected candidates will have 7 days to accept or reject the grant.

♣ Phase 4: Invitation and visa procedures: Selected candidates, who accept the grant decision, will receive an invitation letter from the University of León in order to start their visa arrangements.

It is the **responsibility of the selected candidates to get an invitation letter from host professor** with whom they can perform their mobility's and they provide all necessary documents requested by the Embassies/Consulates of Spain that they belong [In this case either in Cairo or Alexandria]. As mentioned, the University of León will provide them with assistance and information about the visa procedure.

Different fields/subjects are available in the host institution. For more information, you can visit the university website and you can find the available programs in Spanish and English. **Letter of invitation** from the potential host professor is mandatory for travelling.

IMPORTANT DATES:

Deadline for submission of application and documentation: **May 8, 2023.**

Start of mobility: Mobility **MUST** be performed before **the end of July (23 July, 2023).**



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Selection and evaluation criteria:

A) - Academic staff - Administrative staff

- CV, the academic and administrative profile of the candidate
- The teaching experience and research output of the candidates demonstrated by the research stays abroad
- The knowledge of the language of the host institute
- The motivation of the candidate