



Erasmus+

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

This project is funded by the European Union.

Erasmus+ KA171 project [2021-2027]: coordinated by University of Jaén, Spain

Guidelines for application

Introduction:

Erasmus+ International Credit Mobility KA171 is a project approved in the framework of Erasmus+ program, aiming at fostering cooperation in the field of Higher Education between European and associated countries' institutions through a mobility scheme addressing student and staff exchanges. The current call for applications refers only to the scholarships included in the Inter-Institutional Agreement signed between the University of Jaén [Spain] and Sohag University, Egypt.

Under this mobility, students at any level [undergraduate, master and PhD students] can study, learn new techniques and do part from their PhD thesis in certain specific faculties/laboratories and research lines determined with the coordinators in the host institution within University of Jaén. After the mobility phase, the students return to their sending institution to complete their studies and get recognition for the obtained credits and/or their practical experience named trabajo fin del master [TFM] or part from their research activity during PhD. Similarly, staff can spend a teaching and/or training period abroad for up to one week. The official language in the host institution is the Spanish language; however, some programs are available in English.

Target of the call and the duration: The current call targets:

- Undergraduate 1st Cycle, Master 2nd and third cycle: Regular motilities duration are up to 5 months
- Academic staff - Administrative staff. Regular motilities duration up to 7 days



Erasmus+

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

This project is funded by the European Union.

Available scholarships:

A) Students for the 1st, 2nd cycle 2nd and third cycle:

- **Student mobility for studies (SMT):** available to students at Bachelor, Master and doctorate Level.

English language is required and Spanish might be mandatory in some courses.

B) B) Academic and administrative staff: Two mobilities

- **Staff Mobility for Training (STT):** Job Shadowing and participation in

workshops and seminars. English language is required.

- **Staff Mobility for Teaching (STA):** for each week eight hours of teaching in

Spanish. Therefore, knowledge of Spanish language is required.

General admission requirements: In order to apply for a grant within the framework of Erasmus + KA171- ICM project, candidates must comply with the following general requirements:

- They must be official members of Sohag University.

- Students must be registered in the partner Higher Education Institution (Sohag University) and enrolled in studies leading to recognized degree or another recognized tertiary level qualification (Bachelor, Master or doctoral degree). In case of mobility for undergraduate studies, the student must be enrolled at least in the Fourth/Fifth year of higher education studies.

- Passing the preliminary year (pre-master or pre-doctorate level) is mandatory for students register for master and PhD degree.

- Staff must be employed in the Partner Higher Education Institution.

Students [especially in the undergraduate level] must have sufficient knowledge of the language of instruction of the host universities they apply to. B1 DELE



Erasmus+

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

This project is funded by the European Union.

certificate: Diploma de Español como lengua extranjera. If not available, other certificates of Spanish as a foreign language could be accepted.

Proficiency of English language is mandatory for all type of motilities and proof for that should be provided by the candidate.

Types of mobility: Level of the candidates:

- Undergraduate 1 st cycle
- Master 2nd Cycle
- Doctorate 3rd cycle
- Academic and administration staff

Amount of the grant:

A) Students: the amounts for individual support covering by Erasmus + KA171-ICM are as follows: 850 €/month plus 530€/ travel support. The students will receive free registration in the host university during their stay (the scholarship period) besides access to library, exams and laboratories in the University of Jaén.

B) Academic and administrative staff: the amount of individual support covering by Erasmus + KA171- ICM depends on the number of days spent in the host institute (maximum duration is 7 days including two days for travel).

Important Note: Visa preparations costs and insurance **might be not** paid by the program. The host university might ask the selected candidates for certain insurance valid during the stay and with whom the host institute has an agreement. It is also the responsibility of selected students to comply and finish their paper work related to their mobility from their home University [agreements and letters of support from their home institute and declaration of return back]. Master and doctoral students might give presentation in front of committee from the University of Jaén.



Erasmus+

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

This project is funded by the European Union.

Application procedures: Candidates must submit their application (soft and hard copy) within the timeline of the call with attaching the required supporting documents [checklist in the application cover page].

Submission of the application should be carried out by sending the required documents by email (sohagerasmuspluska107@gmail.com). A hard copy of the application document should be also delivered to Dr Ahmed Abdelhafiz, Department of Animal Surgery (Cell Phone:+201065846060), faculty of Veterinary Medicine, Sohag University [Al-kawamel Campus]. The selection committee may ask the candidates for originals of the attached and supporting documents for check and examination. All the documents should be provided in **English or Spanish**. Official Translated certificates and transcripts can be accepted supported with their original copies in Arabic language.

Required documents: Candidates must attach to their application the following supporting documents to their application:

• **BACHELOR/1st Cycle**

- Passport copy or National ID [Preferably Passport]
- Curriculum Vitae (Europass template)
- Languages certificate(s) [English and Spanish]
- Motivation Letter (maximum 2 pages)
- Bachelor Transcript of Records
- Proof of registration in the home university
- Letters of support and recommendation from the home university
- Letter of commitment to come back to home University [Sohag] after finishing this intended mobility, if selected.



Erasmus+

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

This project is funded by the European Union.

• **Master/2 nd Cycle:**

- Passport copy or national ID [Preferably Passport]
- Curriculum Vitae (Europass template)
- Language certificate(s) [English and Spanish]
- Motivation Letter (maximum 2 pages)
- Bachelor Certificate and Bachelor Transcript of Records
- Master Transcript of Records
- Proof of registration in the home university
- Proof of staff employment [for those who are working in the home institute]
- Letters of support and recommendation from the home university
- Letter of commitment to come back to home University [Sohag] after finishing this intended mobility, if selected.
- Scientific publications and invitation letter from potential host supervisor (if any).

• **Doctoral/3rd Cycle:**

- Passport copy or national ID [Preferably Passport]
- Curriculum Vitae (Europass template)
- Language certificate(s) [English and Spanish]
- Motivation Letter (maximum 2 pages)
- Bachelor Certificate and Bachelor Transcript of Records
- Master Transcript of Records



Erasmus+

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

This project is funded by the European Union.

- Master degree certificate
- Proof of registration in the home university
- Proof of staff employment [for those who are working in the home institute]
- Letters of support and recommendation from the home university
- Letter of commitment to come back to home University [Sohag] after finishing this intended mobility, if selected.
- Scientific publications and invitation letter from potential host supervisor (if any).

• **ACADEMIC/ADMINISTRATIVE STAFF:**

- Passport copy or national ID [Preferably Passport]
- Brief statement for research interest, administrative and academic profile.
- Curriculum Vitae (Europass) including the scientific output and research stays
- Proof of staff employment
- Motivation Letter (maximum 2 pages)
- Language certificates [English and Spanish]. Knowledge and proof of Proficiency in Spanish language is required for one of the academic staff which enable the candidate to give classes in the language of the host institute [at least B2 from Escuela oficial de idioma [EOI] or DELE certificate: Diploma de Español como lengua extranjera from Instituto Cervantes or Escuela Oficial de Idiomas [EOI].



Erasmus+

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

This project is funded by the European Union.

Selection process

- ♣ Step 1: Pre-selection by home universities: The partner university [Sohag] will set up a pre-selection committee in charge of examining and grading all candidates. The call has published the evaluation criteria (below). As a result, a list of pre-selected candidates will be drawn up according to the pre-selection criteria.
- ♣ Phase 2: Final selection by the University of Jaén, as a host university will confirm and contact the selected candidates.
- ♣ Phase 3: Notification of selection: All selected candidates will be notified regarding the award decision by email. In response to this decision, the selected candidates will have 7 days to accept or reject the grant.
- ♣ Phase 4: Invitation and visa procedures: Selected candidates, who accept the grant decision, will receive an invitation letter from the University of Jaén in order to start their mobility preparation and visa arrangements.

It is the responsibility of the selected candidates to provide all necessary documents requested by the Embassies/Consulates of Spain that they belong. As mentioned, the University of Jaén will provide them with assistance and information about the visa procedure.

Different subjects are available in the host institution but priority will be given to Nursing and health sciences, biological and environmental sciences, chemistry and engineering, archeology, arts and social sciences. For more information, you can visit the university website and you can find the available programs in Spanish and English.

The matching between the candidate and potential host group and available research lines is mandatory and this issue will be checked and organized with the coordinators in the host institutions.



Erasmus+

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

This project is funded by the European Union.

Letter of invitation from the potential host professor is mandatory to be finally selected by the host university.

IMPORTANT DATES:

Deadline for submission of application and documentation: **December 31, 2022.**

Start of mobility: the expected date of mobilities for students between January to September 2023. However, this date can be subjected to modification.

Selection and evaluation criteria:

- A) For Undergraduate 1st cycle - Master 2nd Cycle- Doctoral; 3rd cycle:
- CV and academic records and transcripts *versus* the list of applicants
 - Proof of language efficiency [English and Spanish].
 - The motivation of the candidate
 - The personal interview
 - Scientific publications and invitation letter from potential host supervisor (if any).
- B) - Academic staff - Administrative staff
- CV, the academic and administrative profile of the candidate
 - The teaching experience and research output of the candidates demonstrated by the research stays abroad
 - The knowledge of the language of the host institute
 - The motivation of the candidate