



Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility



Erasmus+

This project is funded by the European Union.

Erasmus+ KA107 project [2020-2023]: coordinated by La Universidad de Las Palmas de Gran Canaria, Spain

Guidelines for application

Introduction:

Erasmus+ International Credit Mobility KA107 is a project approved in the framework of Erasmus+ program, aiming at fostering cooperation in the field of Higher Education between European and associated countries' institutions through a mobility scheme addressing students and staff exchanges. The current call for applications refers only to the scholarships included in the Inter-Institutional Agreement signed between the La Universidad de Las Palmas de Gran Canaria [Spain] as coordinator institution in Europe and Faculty of Veterinary Medicine, Sohag University, Egypt.

Under this mobility, students at registered in their home institution in PhD programme can carry out research stays or part from their PhD thesis in certain specific laboratories and research lines to be determined with the coordinators in the host institution before the final selection process. After the mobility phase, which is limited period up to 5 months [maximum five months], the students return to their sending institution to complete their studies and get recognition for the obtained credits and/or part from their research activity during PhD. Similarly, staff can spend a teaching and/or training period abroad for up to one week. The official language in the host institution is the Spanish language, however, some programs are available in English (available PhD programs: <http://enedulpgc.ulpgc.es/index.php/doctoral-programs>).



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Target of the call and the duration:

The current call for 2020-2023 targets the following:

- Third cycle students: Regular mobilities duration are up to 5 months
- Academic staff - Administrative staff. Regular mobilities duration up to 7 days

Number of available scholarships:

A) Students for third cycle (PhD students): **2 Student mobility for studies (SMT)**: available to students at PhD.

B) Academic and administrative staff: Two mobilities as follow:

- **1 Staff Mobility for Training (STT)**: Job Shadowing and participation in workshops and seminars.

General admission requirements: In order to apply for a grant within the framework of Erasmus + KA107- ICM project, candidates must comply with the following general requirements:

- Applicants must be official members or enrolled at Sohag University as follows:
- Staff must be employed in the Partner Higher Education Institution.
- Students must be registered in the partner Higher Education Institution (Sohag) and enrolled in studies leading to recognized degree or another recognized tertiary level qualification (doctoral degree).
- Students should have sufficient knowledge of the language of instruction of the host universities they apply to (A2 Spanish is also recommended Diploma iff not available, other certificates of Spanish as a foreign language could be accepted).



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- Female candidates are encouraged to apply and priority will be given to candidates who meet the remaining eligibility criteria of the European projects that belongs to Erasmus + KA107.
- Priority will be given to the candidates who did not benefit from similar mobility.
- Proficiency of English language is **mandatory** and proof should be provided.
- Letter of invitation from the potential host professor is mandatory to be finally selected by the host university.

Types of mobility: Level of the candidates:

- Doctorate students (third cycle).
- Academic and administration staff.

Amount of the grant:

- A) Students of the third cycle: the amounts for individual support covering by Erasmus + KA107- ICM are as follows: 850 €/month besides travel support. The students shall be offered free registration in the host university during their stay abroad (the fellowship period) besides access to library and laboratories facilities.
- B) Academic and administrative staff: the amount of individual support covering by Erasmus + KA107- ICM depends on the number of days spent in the host institute (maximum duration is 7 days including two days for travel).

Important Note:

- The program does not pay Visa preparations costs. The host university might ask the selected candidate(s) for an insurance valid during the stay. It is also the responsibility of selected students to comply and finish their paper work related to their mobility from their home University [letters of support from their home institute and declaration of return]. Doctoral students will give presentation about the results



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obtained during their research stays at the end of their mobility in front of committee from the host institution.

Application procedures: Candidates must apply during the application timeline with attaching the supporting documents [checklist in the application cover page].

The application should be carried out by sending the required documents by email (sohagerasmuspluska107@gmail.com), together with hard copies to be delivered to Dr Ahmed Abdelhafiz, Department of Animal Surgery (Cell Phone: +201065846060), faculty of Veterinary Medicine, Sohag University [Al-kawamel Campus]. The selection committee might ask the candidate to provide the original copies of the provided transcripts and certificates. All the documents should be provided in **English or Spanish**. Official Translated certificates and transcripts can be accepted supported with their original copies in Arabic language.

Required documents:

- **Doctoral/3rd Cycle:** Candidates must attach to their application the following supporting documents to their application:
 - Passport copy or national ID [Preferably Passport].
 - Curriculum Vitae (Europass template).
 - Language certificate(s) [English and Spanish].
 - Motivation Letter (maximum 2 pages).
 - Bachelor Certificate and Bachelor Transcript of Records.
 - Master Transcript of Records and - Master degree certificate.
 - Letter of invitation from the potential host professor **is mandatory to be finally selected by the host university.**
 - Proof of registration in the home university.



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- Proof of staff employment [for those who are working in the home institute].
- Letters of support and recommendation from the home university.
- Letter of commitment to come back to home University [Sohag] after finishing this intended mobility in case of being selected.
- Scientific publications and invitation letter from potential host supervisor (if any).

• **ACADEMIC/ADMINISTRATIVE STAFF:**

- Passport copy or national ID [Preferably Passport].
- Brief statement for research interest, administrative and academic profile.
- Curriculum Vitae (Europass) including the scientific output and research stays.
- Proof of staff employment and Motivation Letter (maximum 2 pages).
- Letter of invitation from the potential host professor.
- Language certificates [English and Spanish]. Knowledge and proof of Proficiency in Spanish language is required for one of the academic staff which enable the candidate to give classes in the language of the host institute [at least B2 from Escuela oficial de idioma [EOI] or DELE certificate: Diploma de Español como lengua extranjera from Instituto Cervantes or Escuela Oficial de Idiomas [EOI].

Selection process

- ♣ Step 1: Pre-selection by home universities: The partner university [Sohag] will set up a pre-selection committee in charge of examining and grading all candidates. The call has published the evaluation criteria (below). As a result, a list of pre-selected candidates will be drawn up according to the pre-selection criteria.
- ♣ Phase 2: Final selection by the University of La Universidad de Las Palmas de Gran Canaria, as a host university will confirm and contact the candidates.



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♣ Phase 3: Notification of selection: Selected candidates will be notified regarding the award decision by email. In response to this decision, the selected candidates will have 10 days to accept or reject the grant.

♣ Phase 4: Invitation and visa procedures: Selected candidates, who accept the grant decision, will receive an invitation letter from the University of by La Universidad de Las Palmas de Gran Canaria in order to start their visa arrangements.

Importantly, It is the responsibility of the candidates to provide **Letter of invitation** from the potential host professor to be **finally selected and nominated** for the scholarship. The host university will not assist in this matter. Selected candidates have to provide all necessary documents requested by the Spanish Embassy in Egypt. As mentioned, the University of La Universidad de Las Palmas de Gran Canaria will provide them with assistance and information about the visa procedure.

IMPORTANT DATES:

Deadline for submission of applications and documentation: **October 25, 2022**.
Start of nobilities: the expected date of motilities for students between **January 2023 and March 2023** at latest.

Selection and evaluation criteria:

A) - Academic staff - Administrative staff

- CV, the academic and administrative profile of the candidate.
- The teaching experience and research stays abroad.
 - Scientific publications and research output of the candidates
 - The knowledge of the language of the host institute.
 - The motivation of the candidate.
- Letter of invitation from the potential host professor.



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B) For Doctoral 3rd cycle:

- CV and academic records and transcripts *versus* the list of applicants.
- Proof of language efficiency [English and Spanish].
- The motivation of the candidate and the personal interview.
- Priority will be given to the students of the available research lines in biomedical sciences in the host institution, particularly that of veterinary or public health concern. The matching between the candidate and potential host lab in the host institute through an acceptance letter is desirable. The matching with the research lines and host labs to be determined and organized with the support of the coordinators in the host institution.
- Scientific publications and research output of the candidates (if any).
- Letter of invitation from the potential host professor **is mandatory to be finally selected by the host university.**