



Erasmus+

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

This project is funded by the European Union.

Erasmus+ KA107 project [2020-2023]: coordinated by Universidad de Córdoba, Spain

Guidelines for application

Introduction:

Erasmus+ International Credit Mobility KA107 is a project approved in the framework of Erasmus+ program, aiming at fostering cooperation in the field of Higher Education between European and associated countries' institutions through a mobility scheme-addressing student and staff exchanges. The current call for applications refers only to the scholarships included in the Inter-Institutional Agreement signed between Universidad de Córdoba [Spain] and the partner institutions, which is Sohag University, Egypt.

Under this mobility, students at any level [undergraduate, master and PhD students] can study, learn new techniques and do part from their PhD thesis in certain specific laboratories and research lines determined with the coordinators in the host institution within Universidad de Córdoba before the selection process. After the mobility phase, the students return to their home institution to complete their studies and get recognition for the obtained credits and/or their practical experience named trabajo fin del master [TFM] or part from their research activity during PhD. The official language in the host institution is the Spanish language; however, some programs are available in English.



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Target of the call and the duration:

The current call for 2020/2023 targets the following:

- Undergraduate 1st Cycle, Master 2nd and third cycle: Regular mobilities duration are up to **4 months**

Number of available scholarships:

A) Students for the 1st, 2nd cycle^{2nd} and doctorate 3rd cycle: **1 Student mobility for studies (SMT)**: available to students at Bachelor, Master and PhD level. English language is required. B1 level of Spanish is recommended.

General admission requirements: In order to apply for a grant within the framework of Erasmus + KA107- ICM project, candidates must comply with the following general requirements:

- They must be official members of Sohag University.
- Students must be registered in the partner Higher Education Institution and enrolled in studies leading to recognized degree or another recognized tertiary level qualification (Bachelor, Master or doctoral degree). In case of mobility for undergraduate studies, the student must be enrolled at least in the Fourth/Fifth year of higher education studies.
- It is recommended that students [especially in the undergraduate level] have sufficient knowledge of the language of instruction of the host universities they apply to. B1 DELE certificate: Diploma de Español como lengua extranjera. If not available, other certificates of Spanish as a foreign language could be accepted.
- Proficiency of English language is mandatory for all type of mobilities and proof for that should be provided by the candidate.



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Types of mobility: Level of the candidates:

- Undergraduate 1st cycle
- Master 2nd Cycle
- Doctorate 3rd cycle

Amount of the grant:

A) Students: the amounts for individual support covering by Erasmus + KA107-ICM are as follows: 850 €/month plus 530€/ travel support. The students will receive free registration in the host university during their stay (the scholarship period) besides access to library, exams and laboratories in the host institution.

Important Note:

Visa preparations costs and insurance **ARE NOT** paid by the program. The host university might ask the selected candidates for an insurance valid during their stay [<https://escumlaude.chubbtravelinsurance.com/CumLaude/PA>]. It is also the responsibility of selected students to comply and finish their paper work related to their mobility from their home University [letters of support from their home institute and declaration of return]. Master and doctoral students might give presentation about their results obtained during their research stays with in front of committee from Universidad de Córdoba.

Application procedures: Candidates must apply during the application timeline with attaching the required supporting documents [checklist in the application cover page].

The application should be carried out by sending the required documents by email (sohagerasmuspluska107@gmail.com), AS WELL AS hard copies should be delivered to Mr Ahmed Mohamed Abdelhafiz, Department of Surgery, Faculty of Veterinary Medicine, Sohag University [Alkawamel Campus]. The



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selection committee may request originals of the attached supporting documents to preselected candidates for examination. All the documents should be provided in **English or Spanish**. Official Translated certificates and transcripts could be also accepted when supported with their original copies in Arabic language.

Required documents: Candidates must attach to their application the following supporting documents to their application:

• **BACHELOR/1st Cycle**

- Passport copy or National ID [Preferably Passport]
- Curriculum Vitae (Europass template)
- Languages certificate(s) [English and Spanish]
- Motivation Letter (maximum 2 pages)
- Bachelor Transcript of Records
- Proof of registration in the home university
- Letters of support and recommendation from the home university
- Letter of commitment to come back to home University [Sohag] after finishing this intended mobility in case of being selected.

• **Master/2nd Cycle:**

- Passport copy or national ID [Preferably Passport]
- Curriculum Vitae (Europass template)
- Language certificate(s) [English and Spanish]
- Motivation Letter (maximum 2 pages)
- Bachelor Certificate and Bachelor Transcript of Records



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- Master Transcript of Records
- Proof of registration in the home university
- Proof of staff employment [for those who are working in the home institute]
- Letters of support and recommendation from the home university
- Letter of commitment to come back to home University [Sohag] after finishing this intended mobility in case of being selected.
- Scientific publications and invitation letter from potential host supervisor (if any).

•Doctoral/3rd Cycle:

- Passport copy or national ID [Preferably Passport]
- Curriculum Vitae (Europass template)
- Language certificate(s) [English and Spanish]
- Motivation Letter (maximum 2 pages)
- Bachelor Certificate and Bachelor Transcript of Records
- Master Transcript of Records
- Master degree certificate
- Proof of registration in the home university
- Proof of staff employment [for those who are working in the home institute]
- Letters of support and recommendation from the home university
- Letter of commitment to come back to home University [Sohag] after finishing this intended mobility in case of being selected.
- Scientific publications and invitation letter from potential host supervisor (if any).



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• ACADEMIC/ADMINISTRATIVE STAFF:

- Passport copy or national ID [Preferably Passport]
- Brief statement for research interest, administrative and academic profile.
- Curriculum Vitae (Europass) including the scientific output and research stays
- Proof of staff employment
- Motivation Letter (maximum 2 pages)
- Language certificates [English and Spanish]. Knowledge and proof of Proficiency in Spanish language is required for one of the academic staff which enable the candidate to give classes in the language of the host institute [at least B2 from Escuela oficial de idioma [EOI] or DELE certificate: Diploma de Español como lengua extranjera from Instituto Cervantes or Escuela Oficial de Idiomas [EOI].

Selection process

- ♣ Step 1: Pre-selection by home universities: The partner university [Sohag] will set up a pre-selection committee in charge of examining and grading all candidates. The call has published the evaluation criteria (below). As a result, a list of pre-selected candidates will be drawn up according to the pre-selection criteria.
- ♣ Phase 2: Final selection by Universidad de Córdoba, as a host university will confirm and contact, if this is the case, the candidates preselected by home universities. Finding host professor in case of master and PhD students is mandatory to be finally selected and it is the responsibility of the candidate to search and find host professor who able to host him/her.
- ♣ Phase 3: Notification of selection: All selected candidates will be notified regarding the award decision by email. In response to this decision, the selected candidates will have 10 days to accept or reject the grant.



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♣ Phase 4: Invitation and visa procedures: Selected candidates, who accept the grant decision, will receive an invitation letter from Universidad de Córdoba in order to start their visa arrangements.

It is the responsibility of the selected candidates to provide all necessary documents requested by the Embassies/Consulates of Spain. As mentioned, Universidad de Córdoba will provide them with assistance and information about the visa procedure.

IMPORTANT DATES:

Deadline for submission of applications and documentation: **July 18, 2020**. Start of mobilities: the expedite date of mobilities for students between September 2021 and June 2022. However, this date can be subjected to modification.

Selection and evaluation criteria:

- A) For Undergraduate 1st cycle - Master 2nd Cycle- Doctoral; 3rd cycle:
- CV and academic records and transcripts *versus* the list of applicants
 - Proof of language efficiency [English and Spanish].
 - The motivation of the candidate
 - Priority shall be given to the following subjects: basic veterinary and biomedical sciences, pre- and Clinical animal sciences (provided by support from host professor who is willing to accept the candidate) Archaeology and history, agricultural and animal sciences (not further defined), chemistry and biochemistry. The matching between the candidate and potential host lab and available research lines according to the coordinators of master program. The matching with the research lines and host labs to be determined and organized with the coordinators in the host institutions.
 - The personal interview
 - Scientific publications and acceptance letter (Recommended)